



Lewis and Clark Conservation District

790 Colleen Street, Helena MT 59601 406.502.8591 <https://lewisandclarkcd.org>

REGULAR MEETING AGENDA

May 14, 2026

1:00 pm

USDA SERVICE CENTER CONFERENCE ROOM

790 Colleen Street, Helena MT

& Via Zoom Conferencing

<https://lewisandclarkcd.org/may-14-2026-regular-special-board-meetings/>

1pm-Call to Order

Introductions

Public Comment

310 Permit Applications

- **310 Project Verification results-Recent**

- LC-06-23 Shadel
- LC-18-26 Dirk
- LC-19-26 Miller
- LC-21-26 May
- LC-23-26 NWE
- LC-24-26 Quisel
- LC-25-26 NWE
- LC-26-26 Morgan
- LC-27-26 Juedeman

***some of these may not be acted upon due to need for inspections or additional information.*

- **Results of morning meeting about draft 310 Permit rules**
- **Set Permissive Mill Hearing and 310 Rules Update Hearing**
- **Review Governance Calendar for May/June**
- **Minutes —April 2026**
- **Financial Statement April 2026 & Outstanding Bills**
- **Supervisor absences**
- **Correspondence**

Reports

Printed reports are absolutely welcome.

NRCS

DNRC

SRWG

MRCDC

LHWG

Helena CORE
WQPD
Weed District
MACD
Supervisor Reports
Staff Reports

Old Business

New Business

- Discussion re: potential change of financial institution
- Willow Creek Grant-Discussion
- Internet at the office-Spectrum offer \$90/month includes internet and 2 cell phone plans
- Strategic Planning-End of the year-Discussion
- Potential resolution for MACD
- Training format preference for supervisors: In person, virtual (live or recorded), links to documents/training and modules

Announcements

Next meeting—June 11, 2026, Augusta Community Center, Augusta Montana, 9:30 am.

Adjournment

Upcoming Events & meetings

May 14-LCCD Board Meeting 1 pm
May 18-MACD Board Meeting 7:30 am
May 20-CD Employee Roundtable 10 am
May 25-Training Work Group Meeting 1 pm
June 1-Lake Helena Watershed Group Mtg 5 pm
June 11-LCCD Board Meeting 9:30 am Augusta
June 15-MACD Board Meeting 7:30 am
June 16-TENTATIVE PML and 310 Rules Hearing Zoom 10 am
June 17-CD Employee Roundtable
June 19-Holiday
June 19-21-Old Salt Festival
June 22-24-NACD Mid-Year Meeting for NACD in Helena
June 23-27-MACD Spring Board Meeting Helena
July 1-LCCD Newsletter Publication (tentative)
July 4-Holiday
July 6-Lake Helena Watershed Group Meeting 5 pm

Lewis and Clark Conservation District Public Participation Guidelines

Guidelines for Public Participation. The following guidelines shall serve to assure reasonable and fair public participation in the decisions of the Lewis and Clark Conservation District.

1. Be respectful: Any person who, while testifying, shall use indecorous or abusive language or who shall become boisterous or disruptive shall be barred from further presentation to the Board by the presiding officer, unless permission to continue be granted by a majority vote of the Board.
2. Don't interrupt speakers or the proceedings. The public shall be invited to speak after and only after recognition by the presiding officer. Improper interruptions to the conduct of board business will not be allowed. (Please silence cell phones/other devices.)
3. The speaker should step to the front of the room, and for the record, give his or her name and, if applicable, the person, or organization he or she represents.
4. While the Board is in session, members of the public must preserve order and decorum. No person shall delay or interrupt the proceedings or the peace of the Board nor disturb any member of the public or of the Board while speaking or refuse to obey the orders of the presiding officer of the Board.
5. Public comment is limited to 3 minutes (total time) for items not on the agenda (the presiding officer may not allow comments for items outside of the Conservation District's jurisdiction) and 5 minutes (total time) for items on the agenda. The presiding officer, at situational discretion, may allow more comment time, or comments may be disallowed if they are repetitious. If commenters are not adhering to the guidelines, after one warning, they will be asked to leave the meeting. If they refuse to leave, the presiding officer may recess the meeting until the offender leaves or law enforcement escorts the offender from the meeting. The offender may be subject to disorderly conduct charges (MCA 45-8-101). Repetitive or off-topic comments are not allowed and will be interrupted by the presiding officer.
6. Written statements are welcome and should be provided to the District Administrator at least 1 day prior to the meeting for distribution to the entire board. Written statements may be emailed to admin@lewisandclarkcd.org or delivered to the office of the Lewis and Clark Conservation District, 790 Colleen Street, Helena MT 59601. Submitted written comments will be noted in the minutes of the meeting. Notes may be used during the public comment period. However, previously submitted written statements that are also read aloud during public comment shall be deemed unduly repetitious. All prepared statements shall become a part of the permanent record.

MONTH	FULL BOARD FIDUCIARY RESPONSIBILITIES	BOARD RESPONSIBILITIES	ADMINISTRATOR RESPONSIBILITY OUTSIDE OF BOARD MEETING
MAY	At the Board Meeting	Outside the Board Meeting	Outside (or prior to) Board Meeting
	Treasurer/Finance Committee duties: (may be included in the Consent Agenda)	Treasurer/Finance Committee Before the Board Meeting	
	Treasurer's Report April Treasurer's report presented for board approval	Review April financials per board policy and create written report for May meeting minutes	7 days prior to May Board meeting, prepare and forward financial reports to Treasurer/Finance Comm for monthly review per CD policy
	Authorization of Expenses May expenses presented for board approval	Discuss and summarize cost and tax implications for permissive mill levy	Update progress on Ops plan and be prepared for reporting
	Payroll Taxes March payroll taxes presented for board approval	Review info on liability insurance/surety bond renewal and present options to board for approval	Filing of Minutes -Submit approved April minutes to County Clerk and Recorder and DNRC's CDB
	Liability Insurance and/or Surety Bond Renewal. Liability Insurance and or Surety bond renewal options for board review and approval. MCA 2-9-102 & 76-15-320.	Review Payroll Tax report to ensure payments have been submitted	Review content of Tax Valuation (Mill Levy) notice and forwards to Treasurer/Fin Com for review.
	Review May expense payments and make recommendations to the board for approval		Research liability insurance/surety bond options and associated costs.
	Secretary duties:		Monitor and facilitate MACD Resolution Process.
	Minutes April board minutes presented for review & approval		Check to be sure that May's Payroll Taxes are paid
	Signature Presiding officer signs board minutes		Make MPERA Payments 1 week after pay day
			Organize and give notice for Mill Levy Hearing.
	Administrator reports:		
	Filing of Minutes. Minutes are sent to the County Clerk each month.		
	Additional board items for discussion and/or approval		

MONTH	FULL BOARD FIDUCIARY RESPONSIBILITIES		BOARD RESPONSIBILITIES		ADMINISTRATOR RESPONSIBILITY OUTSIDE OF BOARD MEETING	
		ACTION ITEM: Permissive Mill Levy Changes. Review and discuss costs and estimates of tax implication for a permissive mill levy. Approve any increase or changes to the Permissive Mill Levy.				
		ACTION ITEM: Permissive Mill Levy Hearing. Set date for Permissive Mill Levy hearing to be held in June or July.				
		ACTION ITEM: MACD Resolution process. Check on MACD Resolution progress. Resolutions may be submitted at any time before September 1st. Review and approve any resolutions ready for consideration.				
		Other agenda items as needed				

MONTH	FULL BOARD FIDUCIARY RESPONSIBILITIES	BOARD RESPONSIBILITIES	ADMINISTRATOR RESPONSIBILITY OUTSIDE OF BOARD MEETING
JUNE	At the Board Meeting	Outside the Board Meeting	Outside (or prior to) Board Meeting
	Treasurer/Finance Committee duties: (may be included in the Consent Agenda)	Treasurer/Finance Committee Before the Board Meeting	
	Treasurer's Report May Treasurer's report presented for board approval	Review May financials per board policy and create written report for June meeting minutes	File annual report to the Local Government Services - Dept. of Administration ; due by the end of June. MCA 2-7-503
	Authorization of Expenses June expenses presented for board approval		7 days prior to June Board meeting, prepare and forward financial reports to Treasurer/Finance Comm for monthly review per CD policy
	Payroll Taxes April payroll taxes presented for board approval	Reviews Payroll Tax report to ensure payments have been submitted	Filing of Minutes -Submit approved May minutes to County Clerk and Recorder and DNRC's CDB
	Review June expense payments and make recommendations to the board for approval		Renew liability/surety bond insurance
			Review content of Tax Valuation (Mill Levy) notice and forward to Treasurer/Fin Com for review
	Secretary duties:		Research liability insurance/surety bond options and associate costs
	Minutes May board minutes presented for review & approval		Pay June's Payroll Taxes
	Signature Presiding officer signs board minutes		Make MPERA Payments 1 week after pay day
			Organize and conduct Permissive Mill Levy Hearing
	Administrator reports:		Submit Mill Levy report to county
	Filing of Minutes -Minutes are sent to the County Clerk each month.		Monitor, facilitate, and prepare resolutions for board approval and submission to MACD Resolution Review Process
	Renewal of Liability Insurance -Liability Insurance and/or Surety Bond successful renewal.		Project funding needs for attending MACD Area Meeting
	Permissive Mill Levy Hearing Report -An update on how the permissive mill levy hearing went unless it falls after the June meeting		Ensure that 2nd quarter payroll reports and UI Tax payment have been made by QuickBooks Online.

MONTH	FULL BOARD FIDUCIARY RESPONSIBILITIES		BOARD RESPONSIBILITIES		ADMINISTRATOR RESPONSIBILITY OUTSIDE OF BOARD MEETING	
		Mill Levy Report to County -On or before the 1st Monday of July, prepare preliminary mill and permissive mill levies determinations and submit a letter to the County requesting maximum mill levies documents				
	Additional board items for discussion and/or approval					
		ACTION ITEM: MACD Resolution process. Check on MACD Resolution progress. Resolutions may be submitted at any time before August 15th. Review and approve any resolutions ready for consideration.				
		Filing of Annual Report: Filing annual report to the Local Government Services - Dept. of Administration; due in the end of June.				
		Other agenda items as needed				

Apr Report for **May** meeting

04/09/26 Bd Rpt

Received financial reports and the bank statement from Chris Evans, Dist Admin, L&C Cons Dist, 04/04/2026

Balance Sheet	Prior Month	Current Month	Difference
Assets			
Checking Account	\$28,161.61	\$15,361.47	
Savings Account	\$288,170.19	\$273,174.77	
CD-4014 (cert of deposit) 13Mnth	\$0.00	\$15,000.00	
CD-2812 (cert of deposit) 13Mnth	\$15,000.00	\$15,000.00	
CD (cert of deposit) Short Term (emp leave pay)	\$22,420.94	\$22,420.94	
CD-7824 (cert of deposit) 90 Day	\$15,139.89	\$15,139.89	
CD-5144 (cert of deposit) 90 Day	\$15,270.74	\$15,270.74	
QB Tax Withholding	\$3,476.52	\$3,474.06	
Total Fixed Assets	\$45.48	\$0.00	
Total Assets	\$387,685.37	\$374,841.87	\$12,843.50
Total Payroll Liabilities	\$3,504.61	\$3,502.16	
Total Equity	\$384,180.76	\$371,339.71	
Total Liabilities & Equity	\$387,685.37	\$374,841.87	\$12,843.50

The number in Difference column represents the difference in Assets, Liabilities & Equity for the current month AND they should match!

Financial Stmt (EOM Transactions)	Prior Month end	Current Month start	Difference
Checking Account	\$24,353.06	\$28,161.61	\$0.00
Total Withdrawals (employee pay, savings, cd transfers, ALL checks, etc)	\$19,308.12	\$14,265.57	
Total Deposits (including interest & savings transfers)	\$23,116.67	\$1,465.43	
Ending Balance	\$28,161.61	\$15,361.47	\$0.00

The # in the difference columns should be \$0.00, if not, there an issue to be resolved

Savings Account		\$288,170.19	\$0.00
Total Withdrawals (employee pay, savings, cd transfers, ALL checks, etc)		\$15,000.00	
Total Deposits (including interest & savings transfers)		\$4.58	
Ending Balance	\$288,170.19	\$273,174.77	
Employee Taxes {MPERA, MT State Fund, EFTPS (Fed Taxes), MT Dept of Rev}	\$5,344.53	\$4,376.00	\$968.53
Employee Pay (including pre-tax health benefit)	\$7,339.22	\$7,429.34	\$90.12

The # in the difference columns indicate the differences from last to current month

Profit & Loss Budget vs Actual	Prior Month	Current	Difference
	\$23,692.03	\$0.00	\$23,692.03

COMMENTS: The "Savings Account" under the "Financial Stmt (EM Transactions)" is newly reported on this statement.

GOVERNANCE CALENDAR FOR MAY:

Review April financials per board policy and create written report for May meeting minutes
Review May expense payments and make recommendation to the board for approval
Discuss and summarize cost and tax implications for permissive mill levy.
Review info on liability insurance/surety bond renewal and presents options to board for approval.
Reviews Payroll Tax report to ensure payments have been submitted.

Jeanette Nordahl, Treasurer & Lincoln Area Supervisor

05/10/26

LEWIS AND CLARK CONSERVATION DISTRICT

Balance Sheet

As of Apr 30, 2026

		TOTAL
Assets		
Current Assets		
Bank Accounts		
101000 Valley Bank - Checking		15,361.47
101001 Valley Bank - Savings		273,174.77
101003 Valley Bank-CD 13 month-4014		15,000.00
102106 Valley Bank CD-13 month-2812		15,000.00
102109 Valley Bank CD-Empl Lv PO-4539		22,420.94
120110 Valley Bank CD-7824		15,139.89
120111 Valley Bank CD-5144		15,270.74
Total for Bank Accounts		\$371,367.81
Other Current Assets		
185000 QuickBooks Tax Holding Account		3,474.06
Total for Other Current Assets		\$3,474.06
Total for Current Assets		\$374,841.87
Total for Assets		\$374,841.87
Liabilities and Equity		
Liabilities		
Current Liabilities		
Other Current Liabilities		
201200 Payroll Liabilities		\$0.00
201201 FWT, FICA, MEDI Withheld		3,082.58
201202 MPERA-Employee		0.05
201203 Unemployment Ins.		55.53
201204 SWT, OFLT Withheld		364.00
Total for 201200 Payroll Liabilities		\$3,502.16
Total for Other Current Liabilities		\$3,502.16
Total for Current Liabilities		\$3,502.16
Total for Liabilities		\$3,502.16
Equity		
260000 Opening Bal Equity		3,685.52
Opening Balance		356,803.21
Net Income		10,850.98
Total for Equity		\$371,339.71
Total for Liabilities and Equity		\$374,841.87

LEWIS AND CLARK CONSERVATION DISTRICT

End of Month Transactions

April 2026

DISTRIBUTION ACCOUNT	TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	DESCRIPTION	SPLIT	AMOUNT	BALANCE
101000 Valley Bank - Checking								
Beginning Balance								28,161.61
101000 Valley Bank - Checking	04/02/2026	Expense		Starbucks	DBT CRD 1004 81318002 STARBUCKS STORE 02878 HELENA MT C# 8746 DBT CRD 1004 04/02/26 81318002 STARBUCKS STORE 02878 HELENA MT C# 8746	Conservation of Nat Res.:Grants, Contributions, Donation:State	-40.00	28,121.61
101000 Valley Bank - Checking	04/02/2026	Expense		Google	GOOGLEWORKSPACE	Conservation of Nat Res.:Purchased Services:Google Workspace	-50.40	28,071.21
101000 Valley Bank - Checking	04/03/2026	Payroll Check	DD	Christina M. Evans	Pay Period: 03/14/2026-03/27/2026	Direct Deposit Payable	-2,109.46	25,961.75
101000 Valley Bank - Checking	04/03/2026	Payroll Check	DD	Joseph RY Kremer-Herman	Pay Period: 03/14/2026-03/27/2026	Direct Deposit Payable	-1,560.15	24,401.60
101000 Valley Bank - Checking	04/03/2026	Tax Payment		QuickBooks Payroll	Tax withdrawal	QuickBooks Tax Holding Account	-1,711.29	22,690.31
101000 Valley Bank - Checking	04/08/2026	Check	5566	First Bankcard	Credit card payment act ending in 4508		-162.64	22,527.67
101000 Valley Bank - Checking	04/08/2026	Check	5567	Workmosis	QBO Conversion Project	General Government:Financial Services	-229.53	22,298.14
101000 Valley Bank - Checking	04/08/2026	Check	5568	Joe Kremer-Herman	Travel Reimbursement - through October	Conservation of Nat Res.:District Projects:310 Expenses	-218.95	22,079.19
101000 Valley Bank - Checking	04/08/2026	Deposit		L&C County	Mill levy pymt		1,050.10	23,129.29
101000 Valley Bank - Checking	04/09/2026	Check	5569	Action Print	Pens #132189	Conservation of Nat Res.:Purchased Services:Publicity, Dues and Subscriptio:Advertising/Publicity/Marketing	-557.34	22,571.95
101000 Valley Bank - Checking	04/10/2026	Check	ACH Pymt	MPERA	MPERA Payment		-901.94	21,670.01
101000 Valley Bank - Checking	04/13/2026	Expense		Verizon Business	VERIZON WIRELESS PAYMENTS CCD VERIZON WIRELESS PAYMENTS CCD XXXXXXXX1300001 XXXXXXXX4391871	Conservation of Nat Res.:Purchased Services:Employee Cell Phones	-118.24	21,551.77
101000 Valley Bank - Checking	04/14/2026	Expense		Cenex Zip Trip	0856 00980071 CENEX- ZIP TRIP #43 1318 EUCLID AVE HELENA MT C# 8746 POS DEB 0856 04/14/26 00980071 CENEX- ZIP TRIP #43 1318 EUCLID AVE HELENA MT C# 8746	Conservation of Nat Res.:Purchased Services:Travel Expenses	-76.58	21,475.19
101000 Valley Bank - Checking	04/17/2026	Payroll Check	DD	Christina M. Evans	Pay Period: 03/28/2026-04/10/2026	Direct Deposit Payable	-2,159.89	19,315.30
101000 Valley Bank - Checking	04/17/2026	Payroll Check	DD	Joseph RY Kremer-Herman	Pay Period: 03/28/2026-04/10/2026	Direct Deposit Payable	-1,599.84	17,715.46
101000 Valley Bank - Checking	04/17/2026	Tax Payment		QuickBooks Payroll	Tax withdrawal	QuickBooks Tax Holding Account	-1,762.77	15,952.69
101000 Valley Bank -	04/17/2026	Expense		Love's Store	1518 00188651 LOVE S	Conservation of Nat Res.:Bank Service	-75.83	15,876.86

DISTRIBUTION ACCOUNT	TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	DESCRIPTION	SPLIT	AMOUNT	BALANCE
Checking					#0789 OUTSIDE GREAT FALLS MT CARD# 8746 POS DEB 1518 04/16/26 00188651 LOVE S #0789 OUTSIDE GREAT FALLS MT CARD# 8746	Charges		
101000 Valley Bank - Checking	04/20/2026	Expense		Home Depot	1542 00695901 THE HOME DEPOT #3106 HELENA MT CARD# 8746 POS DEB 1542 04/18/26 00695901 THE HOME DEPOT #3106 HELENA MT CARD# 8746	Conservation of Nat Res.:Purchased Services:Repairs and Maintenance	-4.75	15,872.11
101000 Valley Bank - Checking	04/22/2026	Deposit		State of Montana-DNRC	Grizzly Gulch Pymt from 2025	State Grants	415.17	16,287.28
101000 Valley Bank - Checking	04/24/2026	Expense		MPERA			-925.97	15,361.31
101000 Valley Bank - Checking	04/30/2026	Deposit		VALLEY BANK		Other Revenue:Bank Account Interest	0.16	15,361.47
Total for 101000 Valley Bank - Checking							-\$12,800.14	
1005 Personnel Services (deleted)								
Beginning Balance								0.00
Total for 1005 Personnel Services (deleted)								
Total for 101000 Valley Bank - Checking with sub-accounts							-\$12,800.14	
101001 Valley Bank - Savings								
Beginning Balance								288,170.19
101001 Valley Bank - Savings	04/13/2026	Transfer			New CD for the District	Valley Bank-CD 13 month-4014	-15,000.00	273,170.19
101001 Valley Bank - Savings	04/30/2026	Deposit		VALLEY BANK		Other Revenue:Bank Account Interest	4.58	273,174.77
Total for 101001 Valley Bank - Savings							-\$14,995.42	
101003 Valley Bank-CD 13 month-4014								
Beginning Balance								0.00
101003 Valley Bank-CD 13 month-4014	04/13/2026	Transfer			New CD for the District	Valley Bank - Savings	15,000.00	15,000.00
Total for 101003 Valley Bank-CD 13 month-4014							\$15,000.00	
102106 Valley Bank CD-13 month-2812								
Beginning Balance								15,000.00
Total for 102106 Valley Bank CD-13 month-2812								
102109 Valley Bank CD-Empl Lv PO-4539								
Beginning Balance								22,420.94
Total for 102109 Valley Bank CD-Empl Lv PO-4539								
120110 Valley Bank CD-7824								
Beginning Balance								15,139.89
Total for 120110 Valley Bank CD-7824								
120111 Valley Bank CD-5144								
Beginning Balance								15,270.74
Total for 120111 Valley Bank CD-5144								

LEWIS AND CLARK CONSERVATION DISTRICT

Profit & Loss Budget vs. Actual

January 1-April 30, 2026

TOTAL				
	ACTUAL	BUDGET	OVER BUDGET BY	PERCENT OF BUDGET
Income				
310000 Taxes & Assessments				
311010 County Mill Levy	52,513.91	177,000.00	-124,486.09	29.67 %
312372 Permissive Levy for Benefits	3,642.19	12,000.00	-8,357.81	30.35 %
Total for 310000 Taxes & Assessments	\$56,156.10	\$189,000.00	-\$132,843.90	29.71 %
334000 State Grants	\$26,943.07	\$48,300.00	-\$21,356.93	55.78 %
334005 Grant Administration Costs	1,155.73	6,200.00	-5,044.27	18.64 %
334007 310 Funding		5,000.00	-5,000.00	0.0 %
Total for 334000 State Grants	\$28,098.80	\$59,500.00	-\$31,401.20	47.22 %
340000 Charges for Goods and Services				
341010 Sale of Merchandise		\$500.00	-\$500.00	0.0 %
341703 Ownership maps	55.00		55.00	
Total for 341010 Sale of Merchandise	\$55.00	\$500.00	-\$445.00	11.0 %
341009 Workshops		0.00	0.00	
341011 Meeting Registrations		500.00	-500.00	0.0 %
Total for 340000 Charges for Goods and Services	\$55.00	\$1,000.00	-\$945.00	5.5 %
360000 Other Revenue				
363000 Bank Account Interest	22.93	150.00	-127.07	15.29 %
365000 Contributions and Donations				
365010 Annual Sponsor		2,500.00	-2,500.00	0.0 %
Total for 365000 Contributions and Donations		\$2,500.00	-\$2,500.00	0.0 %
Total for 360000 Other Revenue	\$22.93	\$2,650.00	-\$2,627.07	0.87 %
Total for Income	\$84,332.83	\$252,150.00	-\$167,817.17	33.45 %
Cost of Goods Sold				
Gross Profit	\$84,332.83	\$252,150.00	-\$167,817.17	33.45 %
Expenses				
410000 General Government				
410500 Financial Services	2,064.60	5,000.00	-2,935.40	41.29 %

TOTAL				
	ACTUAL	BUDGET	OVER BUDGET BY	PERCENT OF BUDGET
410540 Treasury				
410551 Payroll Expenses				
410552 Wages	37,817.60	123,000.00	-85,182.40	30.75 %
410553 MPERA-Employer	3,430.11	11,143.91	-7,713.80	30.78 %
410554 Workers Comp	1,044.51	1,000.00	44.51	104.45 %
410555 Payroll Taxes	3,415.48	10,000.00	-6,584.52	34.15 %
410556 Health Benefits	1,600.00	4,800.00	-3,200.00	33.33 %
410557 PML Health Benefits	4,000.00	12,000.00	-8,000.00	33.33 %
Total for 410551 Payroll Expenses	\$51,307.70	\$161,943.91	-\$110,636.21	31.68 %
Total for 410540 Treasury	\$51,307.70	\$161,943.91	-\$110,636.21	31.68 %
411800 Other General Govt Services				
411830 Association Dues	60.00	810.00	-750.00	7.41 %
Total for 411800 Other General Govt Services	\$60.00	\$810.00	-\$750.00	7.41 %
Total for 410000 General Government	\$53,432.30	\$167,753.91	-\$114,321.61	31.85 %
480000 Conservation of Nat Res.				
480200 Supplies				
480210 Office Supplies	1,718.92	1,500.00	218.92	114.59 %
480250 Supplies for Resale		500.00	-500.00	0.0 %
Total for 480200 Supplies	\$1,718.92	\$2,000.00	-\$281.08	85.95 %
480300 Purchased Services				
480304 Employee Cell Phones	472.98	1,440.00	-967.02	32.85 %
480305 Chair phone Stipend	1,200.00	1,200.00	0.00	100.0 %
480306 Google Workspace	151.20	620.00	-468.80	24.39 %
480310 Postage	24.56	400.00	-375.44	6.14 %
480330 Publicity, Dues and Subscriptio				
480331 Advertising/Publicity/Marketing	557.34	550.00	7.34	101.33 %
480333 Subscriptions	1,118.40	1,200.00	-81.60	93.2 %
Total for 480330 Publicity, Dues and Subscriptio	\$1,675.74	\$1,750.00	-\$74.26	95.76 %
480360 Repairs and Maintenance	159.74	2,000.00	-1,840.26	7.99 %
480370 Travel Expenses	344.83	3,500.00	-3,155.17	9.85 %
480380 Education	\$45.48		\$45.48	
480381 Seminar Expenses	90.67	250.00	-159.33	36.27 %
480383 Camp Sponsorships	1,000.00	1,000.00	0.00	100.0 %
480382 Training		1,000.00	-1,000.00	0.0 %
480385 Envirothon		1,500.00	-1,500.00	0.0 %
480386 Ag Ed		300.00	-300.00	0.0 %

TOTAL				
	ACTUAL	BUDGET	OVER BUDGET BY	PERCENT OF BUDGET
Total for 480380 Education	\$1,136.15	\$4,050.00	-\$2,913.85	28.05 %
Total for 480300 Purchased Services	\$5,165.20	\$14,960.00	-\$9,794.80	34.53 %
480400 District Projects	\$37.63		\$37.63	
480410 Meeting Expense	\$94.50		\$94.50	
480411 Board Meetings	28.56	800.00	-771.44	3.57 %
480412 MACD		500.00	-500.00	0.0 %
480413 Virtual Mtg. Account		200.00	-200.00	0.0 %
480414 Area 6		200.00	-200.00	0.0 %
480415 Employee Organization		150.00	-150.00	0.0 %
480416 Local Work Group		150.00	-150.00	0.0 %
Total for 480410 Meeting Expense	\$123.06	\$2,000.00	-\$1,876.94	6.15 %
480420 310 Expenses	406.65	600.00	-193.35	67.77 %
480417 Pollinator Initiative		0.00	0.00	
Total for 480400 District Projects	\$567.34	\$2,600.00	-\$2,032.66	21.82 %
480460 Bank Service Charges	\$75.83		\$75.83	
480462 PayPal fee		50.00	-50.00	0.0 %
Total for 480460 Bank Service Charges	\$75.83	\$50.00	\$25.83	151.66 %
480700 Grants, Contributions, Donation				
480730 Donations				
480740 Watershed Support				
480742 SRWG	4,000.00	4,000.00	0.00	100.0 %
Total for 480740 Watershed Support	\$4,000.00	\$4,000.00	\$0.00	100.0 %
Total for 480730 Donations	\$4,000.00	\$4,000.00	\$0.00	100.0 %
480770 State	8,170.67	48,300.00	-40,129.33	16.92 %
Total for 480700 Grants, Contributions, Donation	\$12,170.67	\$52,300.00	-\$40,129.33	23.27 %
480900 Capital Outlay				
480940 Machinery and Equipment	141.59	3,000.00	-2,858.41	4.72 %
Total for 480900 Capital Outlay	\$141.59	\$3,000.00	-\$2,858.41	4.72 %
Total for 480000 Conservation of Nat Res.	\$19,839.55	\$74,910.00	-\$55,070.45	26.48 %
510000 Miscellaneous				
510300 Other Unallocated Costs				
510335 Surety Bond	210.00	250.00	-40.00	84.0 %
510330 Comp Liability Insurance		5,000.00	-5,000.00	0.0 %
Total for 510300 Other Unallocated Costs	\$210.00	\$5,250.00	-\$5,040.00	4.0 %

TOTAL				
	ACTUAL	BUDGET	OVER BUDGET BY	PERCENT OF BUDGET
Total for 510000 Miscellaneous	\$210.00	\$5,250.00	-\$5,040.00	4.0 %
Total for Expenses	\$73,481.85	\$247,913.91	-\$174,432.06	29.64 %
Net Operating Income	\$10,850.98	\$4,236.09	\$6,614.89	256.16 %
Other Income				
Other Expenses				
480600 Other Expenses				
480602 Water Test Cost Share		450.00	-450.00	0.0 %
480606 Special Projects		2,436.09	-2,436.09	0.0 %
480608 Montana Biological Weed Control		850.00	-850.00	0.0 %
480609 Augusta FFA		500.00	-500.00	0.0 %
Total for 480600 Other Expenses		\$4,236.09	-\$4,236.09	0.0 %
Total for Other Expenses		\$4,236.09	-\$4,236.09	0.0 %
Net Other Income		-\$4,236.09	\$4,236.09	-0.0 %
Net Income	\$10,850.98	-\$0.00	\$10,850.98	

Bills to be Paid

Montana Biological Weed Coordination Project (contribution budgeted at	\$850.00
MACD Dues	\$4000.00
Action Print (new checks)	\$139.23
Evans' Travel	\$110.93
Credit Card statement	\$514.81
Zoom Subscription	\$176.27
Website addition	\$ 69.99
Web Hosting fee	\$165.00
Intuit costs	\$103.55



SRWG Update to LCCD, May 2026

- Watershed Planning meeting was well-attended. In May and June the engineers will be back for site visits and to follow up on some of the comments.
- Muddy Creek Project: We are a little concerned that the troubles GID is having with DNRC regarding water rights for J-Wasteway may affect our Muddy Creek restoration project, as the projects are connected. Will participate in Water Policy Interim Committee (WPIC) meeting to support GID on May 11.
- Tracy attended a reception at the Governor's Residence in late April. In a brief one-on-one, she stressed the importance of updating irrigation infrastructure BEFORE an emergency occurs and the value of the WPIC committee.
- Surveys for Floweree Canal Preliminary Engineering Report occurred the week of May 4 (WGM). In April, WGM met with key stakeholders. PER is to be complete in November. There will be an opportunity to review the draft report before then.
- Last week: Bear Aware Workshop in Augusta and Rain Barrel Workshop in Great Falls. Likely will have another Bear workshop in Great Falls this fall. Rain Barrel Workshop next year will be in one of the watershed communities affected by water restrictions/drought. Have not chosen a town yet (Augusta, Choteau, Fairfield).
- Multiple grants expire at the end of this year so SRWG is updating our workplan and applying for grants to keep us funded for future years. May request Letters of Support for grants that require them.
- SRWG partnered with the Great Falls Library for a speaker series, final talk is Amy Grisak on May 21 at 6:30pm. River-based topics, local authors and artists. See our website or Facebook for more information.

Coming events – see website for details

May 6	Bear Aware, Augusta Sr Center at 6:30 pm
May 9	Rain Barrel Workshop, Oddfellows Park, Great Falls
May 13	Bashin' Trash pint night at Annie's Taphouse, 6 pm
May 29	Bashin' Trash Cleanup season kickoff event, Giant Springs, 3 pm
June 1	Suds for the Sun Pint Night at Mighty Mo at 5 pm
June 17	Ribbon Cutting at Oddfellows Park
July 11	Weed Whacker Rodeo – Sun Canyon
July 16	SRWG board meeting, location TBD
August 6	BBQ at the Ballpark
October 15	Water Management Working Group & SRWG board meetings, location TBD



REPORT TO MT CONSERVATION DISTRICTS MAY 2026

CATEY'S COMMENTS

Hello CDs!

My May report contains updates as well as important reminders previously included in my April report.

The FY26 P3 Cycle 2 grant hearings are tomorrow, April 24th from 9:00 am – 11:00 am. The Zoom link to join the hearings is below.

The CD law book has been updated with laws from the 69th legislature. The law book is available online through the link below.

The FY27 CDA Grant applications are due May 31st. **For this CDA cycle, all conservation districts statewide are eligible to apply for operational funding, but districts must demonstrate a budget shortfall or other clear financial need to receive funds.**

We are hosting CDA drop-in sessions where you can get help with your application and ask questions.

The FY26 CDA Grant final report is due June 30th.

Galleries are now available for the FY26 P3 Cycle 2, FY27 CDA, and FY26 Mini Education grants. The links to the galleries and public comment portals are below.

I want to remind everyone that my monthly reports, along with the CDB monthly newsletter, are the main ways I communicate important information, so please take the time to review both carefully and please share with your board.

Please let me know if you'd like me to attend a board meeting. I'm available via Zoom or, schedule permitting, in person.

FY26 P3 CYCLE 2 GRANT HEARINGS TOMORROW FRIDAY, APRIL 24th 9:00 am – 11:00 am

- The grant hearings for the FY26 P3 Cycle 2 grants are tomorrow from 9:00 – 11:00 am via Zoom.
- We received 4 grant applications totaling \$102,379.00.
- You can view the [FY26 Cycle 2 P3 Gallery](#) and [P3 Public Comment Portal](#) to review and comment on the applications.
- Zoom link to join the hearings: <https://mt-gov.zoom.us/j/84837925017%20%5Bmt-gov.zoom.us%5D#success>

UPDATED LAW BOOK

- The 2025 CD law book is now available online here: [2025 Conservation District Law Book](#)
- The law book is a compilation of statutes pertaining to CDs.
- The updated law book incorporates laws from the 2025 Session of the 69th Legislature.
- Updates include:
 - **SB 10** – Extends onsite inspection timelines during a declared state of emergency.
 - **SB 77** – Requires conservation districts to comply with state procurement laws when expending state funds.
 - **SB 357** – Extends the perfection deadline for certain Missouri River water reservations.

- **HB 20** – Requires voted levies to be stated in dollars, not mills, on the ballot and in the authorizing language.
- **HB 935** – Limits withdrawals from the Fox Hills–Hell Creek aquifer and directs a feasibility study of groundwater availability.

FY27 CDA GRANT APPLICATIONS

- FY27 CDA grant applications are due May 31st via Submittable <https://grants.dnrc.mt.gov/submit>
- All CDs statewide can apply for CD operational funding, 310 reimbursements for 2025, 2027 MACD dues, and funding for CD affiliate programs.
- **This CDA cycle, all CDs statewide can apply for operational funding regardless of mill levy amount.**
- **CDs must show a budget shortfall or “need” in order to receive operational funding.**
- **Awards will be based on available funding.**
- Refer to the [CDA grant guidelines](#) for more information.

CDA DROP-IN SESSIONS – MAY 7TH, 14TH, AND 21ST AT 9:30 AM

- CDB will be hosting a series of drop-in sessions to assist with CDA application preparation and to answer questions. The sessions will be held at 9:30 a.m. on May 7th, 14th, and 21st.
- [CDA Drop-In Sessions Zoom link](#) – this link can be used for all sessions.

RESOURCES FOR PREPARING THE CDA GRANT APPLICATION

- CDB held a CDA Grant preparation training and work session on March 19th, which served to provide an overview of the grant program, a review of the application, and a focused walk-through of preparing a budget for the application.
- Below are links to that session and other resources to assist districts in completing their applications.
 - [CDA Preparation Work Session Zoom Recording](#)
 - [CD Administrative Grant Guidelines](#)
 - [Sample budget worksheet](#)
 - [Wage calculation worksheet](#)
 - [2025 wage survey data](#)

FY26 CDA GRANT FINAL REPORT

- The final report for the FY26 CDA grants is due June 30th, 2026.
- The deliverables for the report are:
 1. A YTD expenditure and accomplishments report. The report should include:
 - i. The district’s main expenses for FY26 pertaining to the budget for this grant
 - ii. A summary of accomplishments tied to the district’s annual workplan
 2. If applicable, a progress report or statement of completion for your accountability assessment corrective action plan.
- **The Final Report was only sent to those CDs who received CDA funding.** If your CD only received the MACD dues reimbursements and/or 310 reimbursements, you did not receive, and are not required to submit, a final report.

FY26 P3 CYCLE 2, FY27 CDA, AND MINI EDUCATION GRANTS GALLERIES

- Galleries are available to view applications for the FY26 Cycle 2 P3 grants, FY27 CDA grants, and FY26 Mini Education grants.
- The galleries are intended for CDs and the public to view grant applications submitted to CDB grant programs.
- [FY26 Cycle 2 P3 Gallery](#) and [P3 Public Comment Portal](#)
- [FY27 CDA Gallery](#)
- [FY26 Mini Education Gallery](#) and [Mini Edu Public Comment Portal](#)

UPCOMING EVENTS AND DEADLINES

May 7	CDA Drop-In Session, <i>Zoom</i>
May 14	CDA Drop-In Session, <i>Zoom</i>
May 21	CDA Drop-In Session, <i>Zoom</i>
May 25	Memorial Day
May 31	FY27 CDA Applications Close, <i>Submittable</i>
June 2-4	406 Grazing Academy
June 17	Montana Range Tour

Please let me know if you'd like me to attend a board meeting. I'm available via Zoom or, schedule permitting, in person.



Catey Bauer | Conservation District Specialist
Conservation Districts Bureau, CARDD
Montana Department of Natural Resources and Conservation
1539 Eleventh Avenue, Helena, MT 59601
PHONE: 406-465-0948 EMAIL: catey.bauer@mt.gov

May 4, 2026

Re: April MRCDC Coordinator Report

MRCDC Council Members, Partners, and District Administrators:

Here are the activities the Missouri River Conservation Districts Council (MRCDC) was up to during the month of April.

Several partners are continuing to spearhead the Woody Invasives Working Group (WIWG) effort, including MRCDC. We are continuing to plan for the River Tour on July 16 in Billings and set the WIWG for future success. This includes looking for funding for the River Tour and general coordination seed funding. As part of the Montana Invasive Species Council (MISC) Quarterly meeting, the WIWG gave a brief presentation of funding needs, along with a follow up meeting with MISC. If interested in helping sponsor the Tour or the Working Group in general, please let us know! We have a two-part day, with the first portion being on the river with limited registrations available and then opening additional registrations for lunch and afternoon presentations. Registration information will be coming out soon, so keep a look out for it!

River Rendezvous for 2026 has commenced! We are looking forward to hosting this year's event out of Sidney on September 1 and 2. There is a lot happening and to possible look at. As the committee narrows it down, we'll let everyone know. Thank you to Richland and Roosevelt CDs for helping plan and host this year's River Rendezvous!

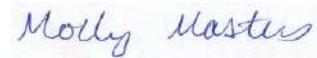
The Milk River Watershed Alliance held their in-person (and zoom) meeting in Havre at the Northern Ag Research Center (NARC) on April 22. We had a couple of great presentations from NARC employees – one on their salinity research project and one on their virtual fencing with cattle conducted in 2025. Following this, we held our business meeting, discussing how to move forward with the MRWA and MRCDC.

I was able to attend the Petroleum County CD meeting in person for their April meeting. We have lots going on so it was good to be able to meet with the PCCD Board in person. Items we discussed and they approved were MRCDC's budget and grant application for the upcoming FY27 DNRC Grant. We also discussed DNRC's Program Policy information and how it may affect MRCDC and its programs. More to come on that as we figure out the best way to move forward.

Other meetings I participated in or listened to over the month were the USACE Spring Water meeting, CEMIST advisory council meeting, and MISC Quarterly meeting, .

If you have any questions or follow up about the report or anything MRCDC, I can be reached at 406-454-0056 and mrcdc@macdnet.org.

Sincerely,



Molly Masters
MRCDC Coordinator

COMING UP

MAY

- 11: WPIC meeting
- 12-13: EQC meeting
- 14: Molly out
- 18: MACD Board meeting
- 18-21: MRRIC Plenary, Nebraska City (with travel)
- 25: Memorial Day, closed
- 26: CEMIST meeting
- 26: MRCDC Exec. Committee, 1:00pm**
- 27: PCCD Board meeting

JUNE

- 11: MRCDC Quarterly meeting, Great Falls**
- 15: MACD Board meeting
- 17: CEMIST meeting
- 22-24: NACD Northern Plains and MACD Spring Board meetings, Helena
- 24: PCCD Board meeting

JULY

- 14-15: EQC
- 16: WIWG River Tour**
- 20: MACD Board meeting
- 21-22: WPIC
- 22: CEMIST meeting
- 28: MRCDC Exec. Committee, TBD**
- 29: PCCD Board meeting

AUGUST

- 3-5: MCDEO SET, Miles City

Administrator's Report
2026 0514 Board Meeting

CD Related

- Filed the March approved minutes with DNRC and the County & posted them to the district website
- Payroll taxes are paid for March, as well as the MPERA payments.
- Grants:
 - I would like the board to consider the Willow Creek Feeder Canal grant. Ending it now would have no real ramifications for us, we'd just need to submit a final report.
- Staff Meetings: Joe and I are meeting weekly as we can this spring/summer, which is our busiest time. We'll be doing brief training on different procedures, including making MPERA payments, doing Grant Reports and other basics. At some point this year, I will make a list of the stuff that I do to see if there's anything on there that Joe is interested in taking the lead on when I retire.
- I'm not sure what the turnout was like for the Conservation Elders event, but it seemed pretty good in the morning, really steady. It died back about noon.
- I spent the day on April 21st at the Community Center in Augusta to hand out seed. We only had 3 sign ups for the Augusta area this year, but as always, we had about 8 new people drop in for seed. The school asked someone to get some for them; they are making "seed bombs" as a class activity. That gets us an "in" with the school with the possibility of getting the Rolling Rivers Trailer there this spring or next fall.
- Finalizing and fine-tuning procedures that either changed with the move to QuickBooks Online or just need to be updated.
- I spent some time working on the district's website to make it more user friendly for mobile devices, and I also have installed some plugins to make it more accessible as required by law starting in 2027.
- I have started working on a revision to my job description, to try to make it seem less overwhelming, and am reviewing samples from other CDs as well as their job posting announcements.
- Upcoming activities/events: The Area 6 employees meeting got shifted. MACD's spring board meeting is combined with the Northern Plains meeting in Helena in June, so think about if you're interested in attending either of those events.

Ongoing activity if/when I have "down time":

- ❖ I am planning to work on recording "how-to" guides for working in WordPress, the software we use for our website. The EO website is also WordPress so I'll probably make some for that too.
- ❖ CD Inventory update-Ongoing
- ❖ Working on updating all district related accounts to the "admin@lewisandclarkcd.org" to allow for an easier transition as we replace my position.
- ❖ Deleting duplicate photos from our Google Drive and adding shortcuts as appropriate.

Things on my "keep track of" list:

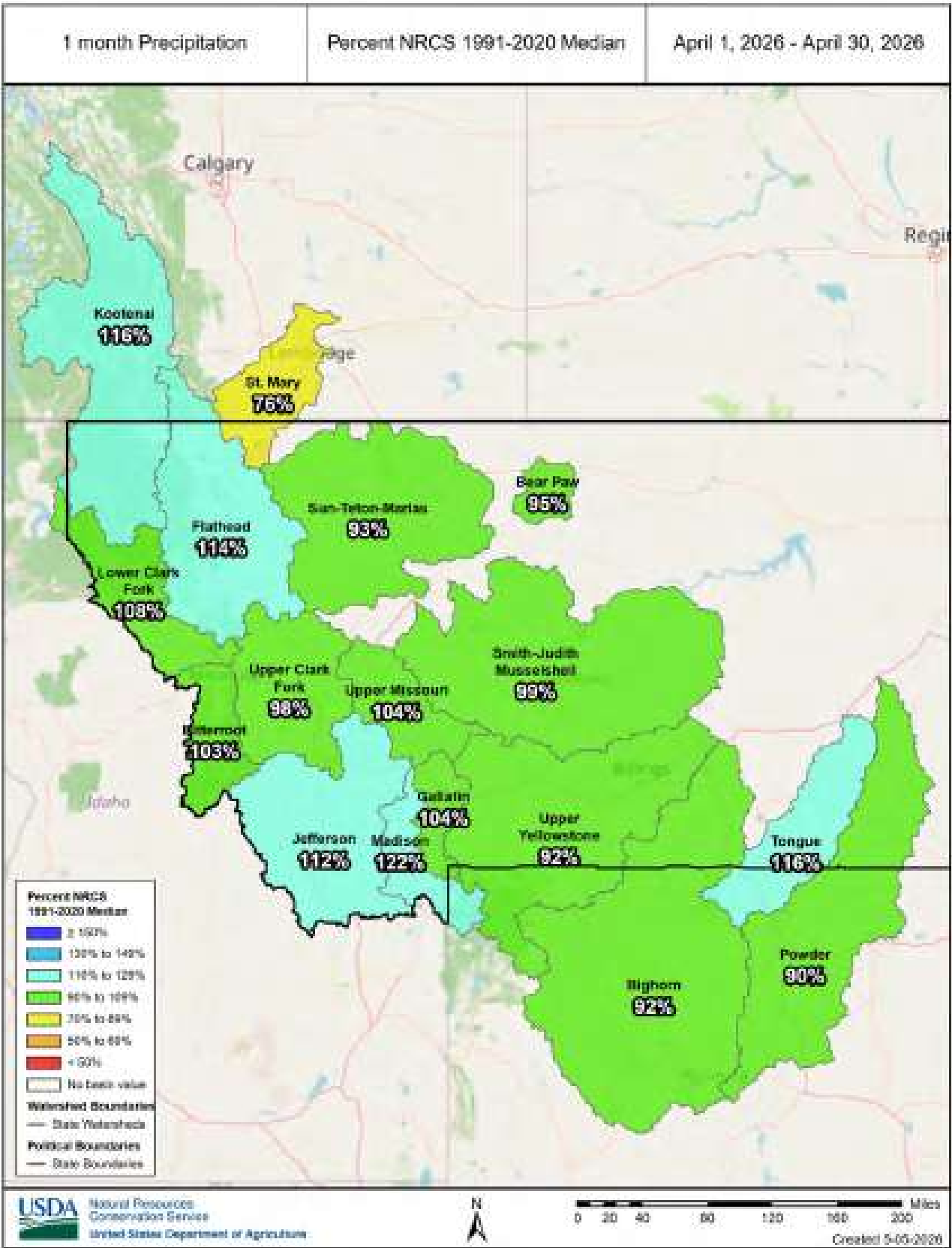
- ➔ Planning board changes

Other work groups/committees etc.:

- ★ The MACD sponsored Training Work Group has begun meeting. I don't know how often they will be meeting but I have indicated my willingness to help with that.
- ★ The Employee Organization responsibilities have diminished immensely. As I understand it, Park CD is hiring an administrator again. I will probably be the one to go over and do some onboarding when they hire. The last administrator there only lasted a few months. Madison CD has a new employee since Colin Threlkeld left. Jess Fields from Beaverhead will be handling the EO onboarding.
- ★ I also did a review on a draft model CD Personnel Policy that someone at DNRC took a first run at. They then handed it off to the EO to finish even though the grant scope doesn't cover that. The model is one of the worst written documents I've seen in a long time. I'm not sure what the EO will do with it, but we'll be discussing it at our next board meeting. The hope was to be able to use it to update the CD's Personnel Policy, but I might be better off just incorporating some of the required changes into our current version. We'll have to see.

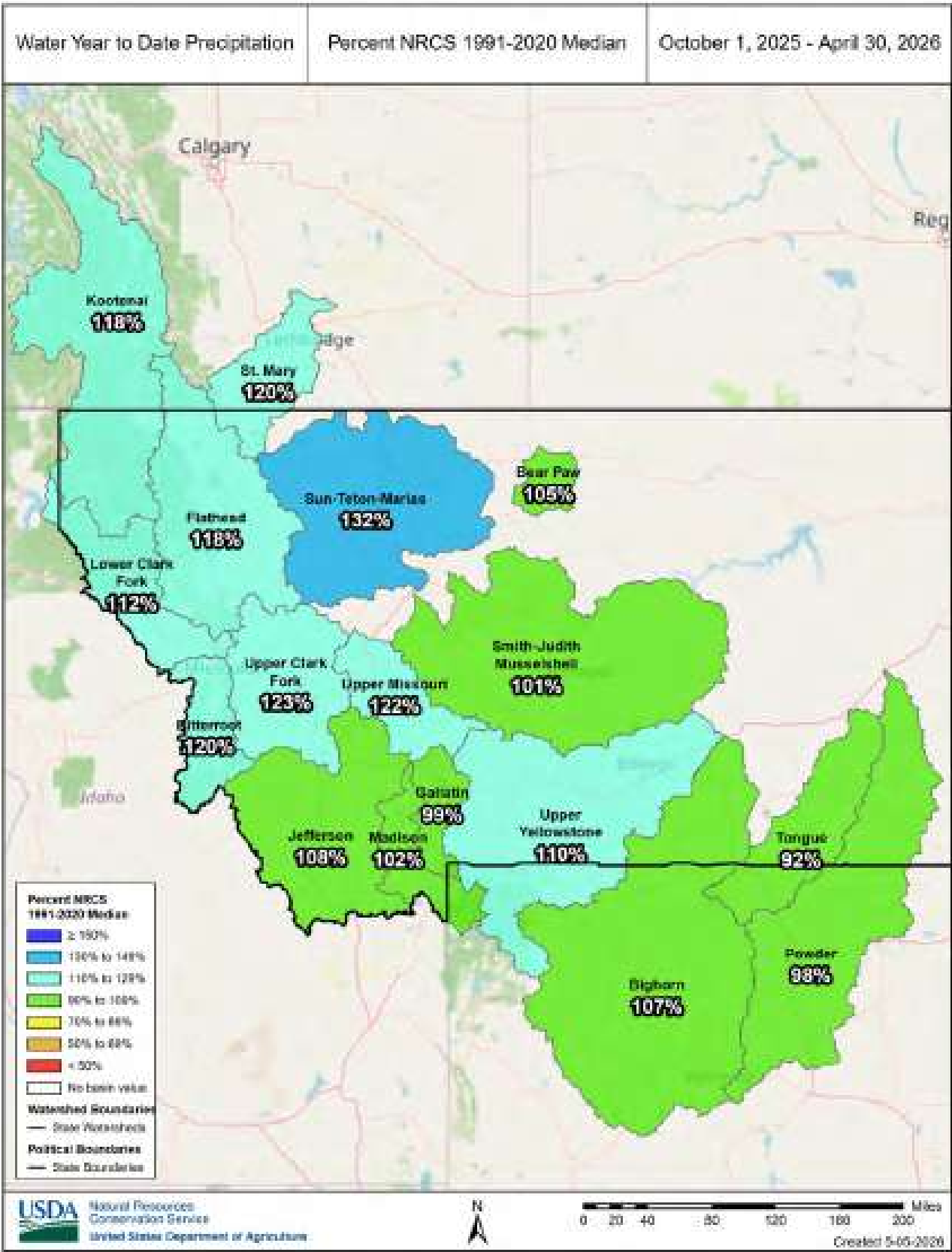
Statewide Overview

Precipitation (Continued)



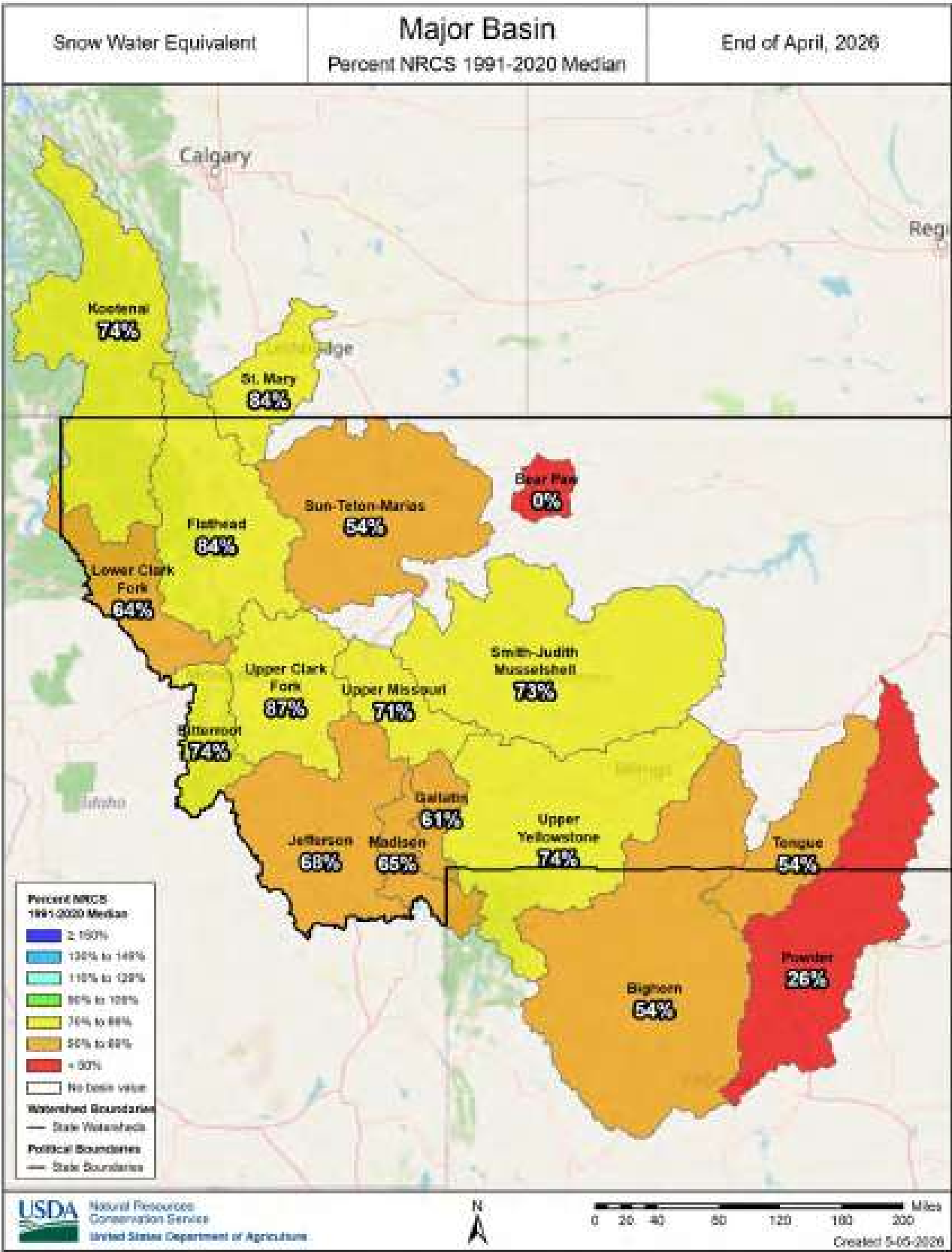
Statewide Overview

Precipitation (Continued)



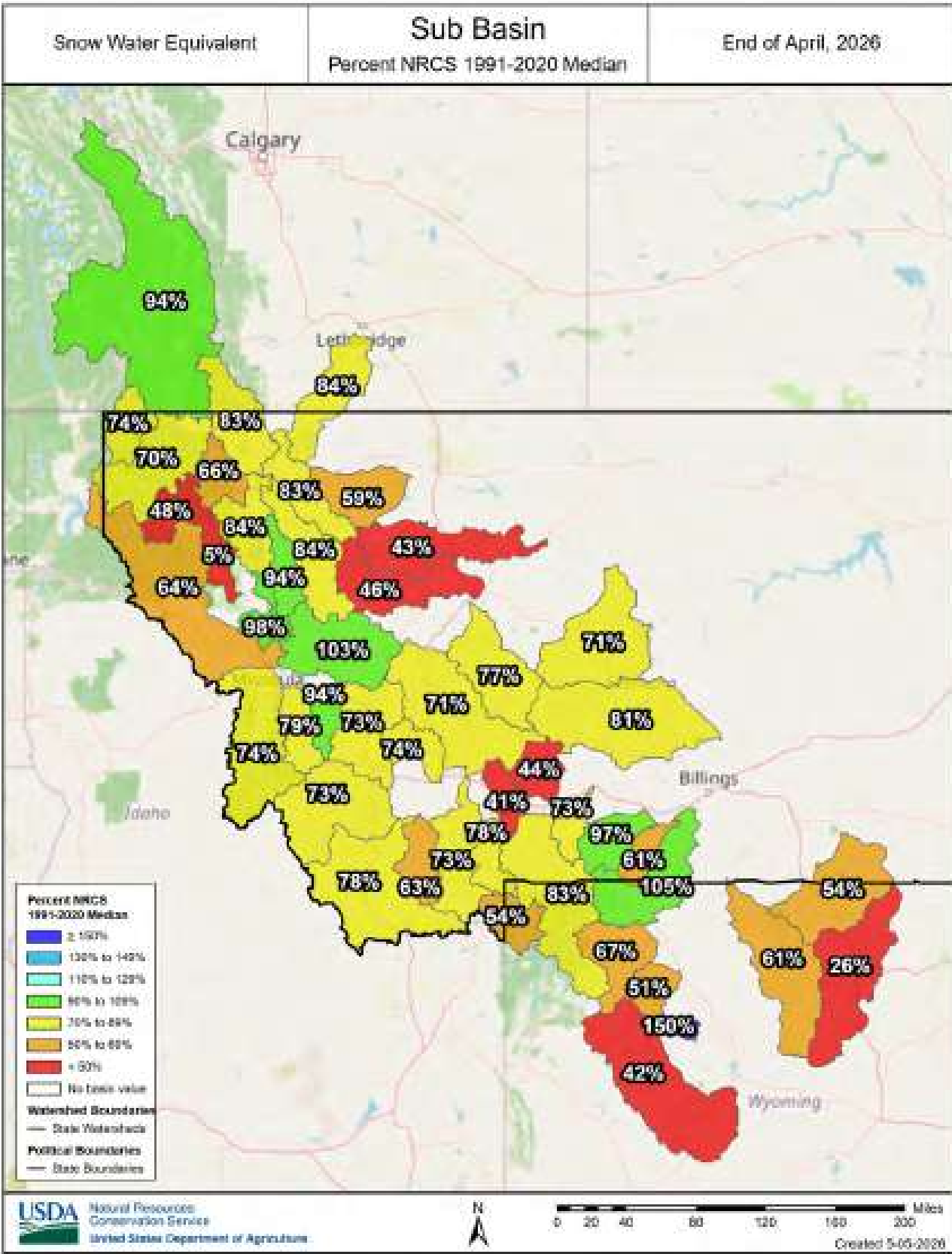
Statewide Overview

Snowpack (Continued)



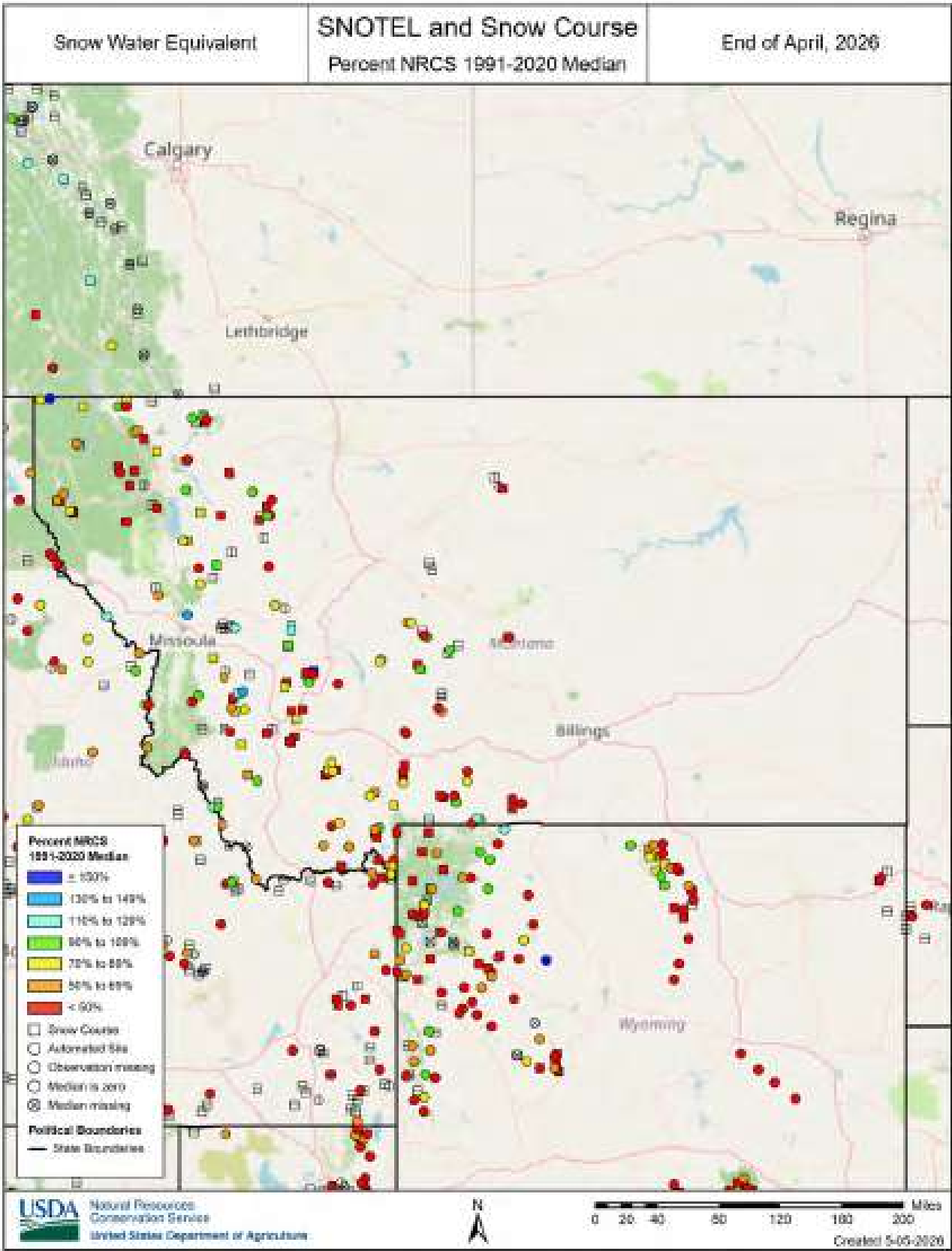
Statewide Overview

Snowpack (Continued)



Statewide Overview

Snowpack (Continued)



Statewide Overview

Drought Monitor

Similar to last month, most of the state remains under drought conditions. The Upper Clark Fork and Flathead Lake area are the exceptions; currently these regions are not designated under drought conditions. The Flathead Lake area improved to no drought designation since last month. Abnormally dry to extreme drought conditions continue across most of the state east of the continental divide. Severe drought conditions developed around Sydney and extreme drought conditions persist in southwest Montana and the greater Golden Triangle region.

U.S. Drought Monitor Montana

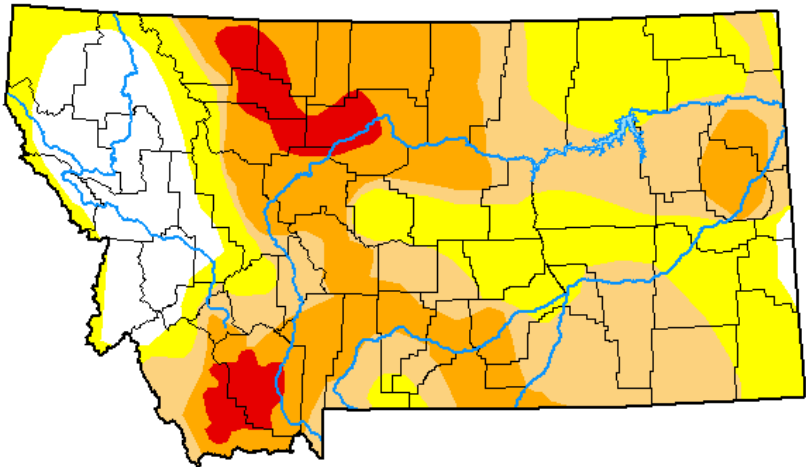
May 5, 2026

(Released Thursday, May. 7, 2026)

Valid 8 a.m. EDT

Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
Current	12.68	87.32	57.84	30.03	5.17	0.00
Last Week 04-28-2026	5.72	94.28	57.18	28.30	5.17	0.00
3 Months Ago 02-03-2026	36.73	63.27	31.29	9.70	1.46	0.00
Start of Calendar Year 01-06-2026	48.61	51.39	19.79	8.08	1.46	0.00
Start of Water Year 09-30-2025	27.06	72.94	40.74	31.81	8.55	0.00
One Year Ago 05-06-2025	22.68	77.32	55.75	13.25	1.01	0.00



Intensity:

None	D2 Severe Drought
D0 Abnormally Dry	D3 Extreme Drought
D1 Moderate Drought	D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

Author:

Adam Allgood
NOAA/NWS/NCEP/CPC



droughtmonitor.unl.edu

Evaluating Biocontrol: Toadflaxes

By Jill Leblow and Melissa Maggio, Montana Biocontrol Project (MTBCP)

Introduction Basic guidelines for biocontrol site evaluations were introduced in the [2026 February Weed Post](#). Here we provide details about Dalmatian (*Linaria dalmatica*) and yellow (*Linaria vulgaris*) toadflax site evaluations.

Which Biocontrol Agents are Evaluated? Dalmatian and yellow toadflax biocontrol agents look nearly identical. Both are stem weevils in the genus *Mecinus*, but they are specific to their respective host. Dalmatian stem weevils (*M. janthiniformis*) are 3-6mm long and yellow stem weevils (*M. janthinus*) are 2.4-3.4mm long. There can be overlap in size, so size alone cannot be utilized to separate the two species. In general, species are differentiated based on the toadflax they are collected from.

When Should Toadflax Sites be Evaluated? In Montana, yellow toadflax stem weevils are typically evaluated in May, and Dalmatian stem weevils are evaluated mid-May to mid-June, when the weevil populations are at their peak. Weather and timing can impact evaluation results. To ensure the most accurate results, evaluations should only occur when 1) temperature is above 65°F, 2) it is not raining, 3) wind speed is no greater than the average for the area, and 4) the previous day didn't receive heavy rain and wasn't unseasonably cold.

How are Toadflax Sites Evaluated? Stem weevil populations are evaluated by calculating the average number of insects observed on toadflax during a 3-minute count, repeated six times. The [Site Evaluation Form](#) guides land managers through this process.

Are Toadflax Biocontrol Agents Established? We consider toadflax agents to be established if any number of stem weevils are found during the site evaluation five or more years after initial release. This indicates they have produced new generations and can survive at the site.

Can Toadflax Biocontrol Agents be Collected from this Site? If the number of stem weevils observed during six, 3-minute counts averages at least 20 and there is approximately one acre of moderately dense toadflax at the site, toadflax biocontrol agents can be collected.

Are Release Practices Working? Toadflax biocontrol agent establishment and success depend on unique site conditions. Sites that are heavily grazed or lack snow cover during extended periods of freezing temperatures may be at higher risk of establishment failure. If releases have been made at a site and weevil counts do not meet the collection threshold, adjusting your release practices may help. Stem weevils should be released in one spot (not scattered) for three consecutive years. If the toadflax infestation is growing on a hill, agents should be released only at the bottom of the slope because they prefer to move uphill. One release of stem weevils (200-300 insects/release) is the suggested minimum release rate for a 1-5-acre toadflax infestation. Releasing 10 times or more than the suggested rate could increase the likelihood of developing a collectible population.

Do You Have Toadflax Biocontrol Sites That Should Be Evaluated? MTBCP can assist land managers by conducting site evaluations, hosting evaluation field trainings, and distributing monitoring supplies. Contact jleblow@missoulacounty.us to learn more.



Photo: Laura Parsons, University of ID, Bugwood



Photo: MTBCP



Photo: MTBCP